

## **Grant Applications**

This policy outlines the process, application criteria and informational requirements, funding decision considerations and internal reporting requirements for sponsorship and donations. Its purpose is to ensure that funding decisions are consistent with BCU Foundation's vision, that disbursements are spent on legitimate purposes and consistent with the original request; funding amounts are appropriate for the request, and fall within BCU Foundation's financial capabilities.

### **Grant Program Criteria**

BCU Foundation is proud of its commitment to Ukrainian communities across Canada and beyond and plays an integral role within the larger Ukrainian-Canadian community as a major financial contributor and supporter of major events and various community organizations. Applications for funding that fall within BCU Foundation's parameters will be considered for, but not guaranteed for funding. Examples of programs that may qualify for funding include the following:

- Local community initiatives that promote a sense of community, e.g. community concerts, community development activities of local organizations.
- Development and advancement of the teaching of Ukrainian and Ukrainian-Canadian Studies as well as for the teaching of the Ukrainian language.
- Projects that have as its main purpose the celebration of a Ukrainian-Canadian theme of interest and appeal to the general public, i.e. not of interest and appeal solely to members or associates of the organization

### **Grant Program Guidelines**

Applicants with projects aligned within the above mentioned focus areas should meet the following eligibility criteria:

- Applicants must be a charitable or non-profit Ukrainian community organization based in Canada.
- Applications will not be accepted from individuals.
- The foundation will give preference to projects which involve members of Buduchnist Credit Union.
- Only one application may be submitted per calendar year for any one specific project or event.
- No funding will be provided for meals or travel; operational budgets; capital expenditures; fundraising projects.
- Funding may cover projects in Canada or humanitarian aid to Ukraine.

- The amount of funding will not normally exceed 50% of the total cost of the project.
- Upon completion of the project, a final report and financial statement must be submitted to BCU Foundation.

Applicants failing to provide a post-event final report may not be considered for subsequent grant requests.

### **Application Deadlines**

Applications for grants will be considered by the Board of Directors. All requests need to be submitted in writing or electronically with a BCU Foundation Grant Application Form 60-90 days prior to project completion or event date.

### **Acknowledgement of Support**

Grant recipients will acknowledge any funding received from BCU Foundation. Specifics of the acknowledgement should be agreed upon prior to the event or project completion and may include:

- Significant visibility or promotional opportunities for BCU Foundation
- Speaking opportunities
- Advertising opportunities\*

\* If the funding agreement includes advertising opportunities, the funding recipient must provide all information relevant to advertisements, i.e. ad specs and submission deadlines to BCU Foundation.

Grant recipients agree to communicate BCU Foundation's branding and messaging in accordance with BCU standards.

BCU Foundation reserves the right to publicize all projects and recipients that received BCU Foundation support and/or funding.

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BCU Foundation receives applications for funding from many organizations and cannot fulfill all requests. You will be notified if your application is successful. Be sure to include as much information as possible on the application form including any additional attachments necessary. BCU Foundation reserves the right to publicize all projects and recipients.

### **Application Process**

In application for a BCU Foundation Grant, applicants must provide the following:

1. Completed BCU Foundation [Grant Application Form](#) (*link to PDF*)
2. A copy of the organization's constitution and by-laws
3. Most recent financial statement

Completed applications may be sent electronically to [info@bcufoundation.com](mailto:info@bcufoundation.com) or mailed to:

**BCU Foundation**

**Attn: Grant Program Committee**

**2280 Bloor St West, Suite 200**

**Toronto, ON M6S 1N9**

All applications/requests will be logged as they are received and will be reviewed for eligibility, as per application deadlines indicated above.

Applicants whose application has been approved for funding will be notified in accordance with the Application Timeline.

**Contact Information**

For any questions, please contact

(416)-763-3388 or [info@bcufoundation.com](mailto:info@bcufoundation.com)